

**National Council for Preservation Education
Summer 2017 Internships
with the
National Park Service,
the Department of the Interior,
& General Services Administration**

The National Park Service and partnering agencies will offer internships during summer of 2017. This notice covers the period June through December 2017. Internships are for 400 hours (usually ten weeks at forty hours per week) and in **Washington, DC** except where noted. Stipends range from a total of \$4800 for shorter positions up to \$18,000 for longer-term positions; the position supervisor will have details on the stipend amount for a given position if you are called for an interview. The exact starting dates will be determined on a case-by-case basis.

To be eligible, you must be currently enrolled in an academic program in historic preservation or an allied field, or very recently graduated (degree received August 2016 or later). Interns are not eligible to work more than 1200 hours in this program; previous interns in the program must stay within this overall limit.

To submit your application, please scan your materials electronically and email them as a **single** Adobe Acrobat (.pdf) file containing both signed application and transcripts to Cari Goetcheus at the University of Georgia (email: cgoetch@uga.edu). **Please adhere to the single .pdf format requirement;** processing of your application will be delayed if materials are not received in this form. Name the file with your name in this format: Lastname_Firstname_NCPE_Summer17. Due to the large number of applications received, please strive to keep files under 3 MB; any files over 3 MB should be submitted in a compressed file format to make transmittal easier.

Applications must be received no later than **Monday, March 13, 2017**. Please indicate by number the internship(s) in which you are interested, no more than six total (multiple numbers heading a single description count as one choice).

Please be aware that, unless otherwise noted, **interns are responsible for travel to and housing at the internship location**. This should be kept in mind particularly for those internships in the West. In some cases the supervising office may be able to assist in locating housing but it is ultimately up to the individual accepting the internship to find accommodations.

Also be aware that, due to Government-wide security requirements, a background check will be required for any position which involves access to Government computers, if you are chosen for that position. This will include providing information about recent housing and employment history. The position supervisor will have more information on requirements and procedures at the time of hiring.

Please direct any question to waso_cr-intern@nps.gov.

National Park Service Internships

Washington, DC area

2910. Archeology Program: Supports archeology outreach and education objectives. Possible duties include assisting with the Urban Archeology Corps youth work program; developing curricula for classroom use, teacher guides, and evaluation systems; developing content for the Program's website; coordinating a review process with teachers and other educators; coordinating Junior Ranger mailings; and assisting with Centennial activities (400 hours).

2911. Archeology Program: Supports the development of a heritage education toolkit for Federal audiences. Tasks include working with a work group to create a framework for the toolkit; developing content; and testing activities. Skills required in working across disciplines, writing, and education programming to multiple age groups (400 hours).

2912. Archeology Program: Supports archeology outreach and education objectives through social media. Updates program social media strategy and workplan. Researches and develops content for program Twitter account, works strategically to improve follower engagement. (400 hours)

2913-2914. American Battlefield Protection Program: Assists with program activities including grant application review and technical assistance. Duties may include initial review of grant applications and projects, including related materials required for grant tracking such as National Register nominations and preservation plans; conducting research; providing program assistance to the public and other interested parties; and other duties as assigned (2 internships at 480 hours each).

2915. Cultural Resources Office of Interpretation and Education: Working with National Park Service staff, the intern will assist in producing Teaching with Historic Places classroom lesson plans and education resources for the NPS website (see: <http://www.nps.gov/subjects/teachingwithhistoricplaces/>). Duties may include developing history education content and teaching materials; conducting historical research; editing and reviewing materials; identifying copyright; writing social media content; matching lessons to national curriculum standards; and supporting other Cultural Resources projects as a member of the CR Office of Interpretation & Education. Experience in one or more of the following fields is required: American history and culture, middle or high school education, social studies education, historic preservation, public history, or a related field. Proficiency in Adobe suite (Photoshop and Acrobat Pro) is preferred. Also preferred are applicants with experience in communicating historical information to public audiences, especially young adults. (400 hours)

2916-2917. Cultural Resources Office of Interpretation and Education, Youth Programs and Telling All American Stories: Working with National Park Service staff, assists with outreach and education efforts related to diversity and inclusion, including interpretation and education efforts for the Telling All American Stories website. Additional duties to include

working with the Cultural Resources youth program coordinator on organizing youth program materials and planning for summer programs. (2 internships at 400 hours each)

2918-2919. Park Cultural Landscapes Program: Works with the national office of the NPS Park Cultural Landscapes Program on a major initiative to identify the preservation needs of cultural landscapes. Assists a Historical Landscape Architect/Asset Preservation Coordinator in translating Cultural Landscapes Inventory (CLI) data into the Facility Management Software System (FMSS). Duties involve understanding cultural landscape preservation goals; identifying the routine care needed for historic landscape features, including vegetation; and organizing information in the FMSS format. Project may involve field work but is primarily an office effort using two databases: CLI and FMSS. Training will be provided. Undergraduate or advanced degree in Horticulture, Landscape Architecture or Historic Preservation required; basic knowledge of US history, National Register criteria, and landscape architecture or horticulture preferred; strong research skills, writing skills, database skills, and a working knowledge of graphics and mapping programs (Adobe Creative Suite and ArcGIS) desired. Travel costs for fieldwork will be covered by NPS. Located in Seattle, WA (2 internships at 800 hours each).

2920-2921. Park Cultural Resources Program, History Program: Works with the Park History Program on a variety of research and outreach projects. They include conducting research for the Park History Program and individual National Park Service units and programs; creating short audio and video productions based on NPS oral history interviews; writing content for Park History Website and social media; helping with maritime grants administration; and participation in ongoing oral history training and interviews. Research may be conducted at the National Archives and the Library of Congress. Topics of immediate interest to program staff include maritime history of the U.S., Civil War to Civil Rights, and the history of the NPS itself. Students with a major or concentration in history, public history, American studies, or anthropology are particularly well suited for our program (2 internships at 400 hours each).

2922. National NAGPRA Program: The intern(s) will work with staff of the National NAGPRA Program. The interns will assist with management of Federal records retained by the National NAGPRA office, including the inventories, summaries, and notices as mandated by the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA). Duties include review of inventories and summaries previously submitted by museums and Federal agencies, assistance with Federal Register notice processing, digitizing records, and organizing records. Knowledge of or an interest in Native American issues and anthropology or archaeology are desirable. The intern must be proficient in Office software, including Excel, Word, and Power Point, as well as have experience with online databases, data collection methods, and possess good organizational and time management skills. Experience with SQL and Access is a plus. Interns will have the opportunity to broaden their understanding of Native American issues and gain first-hand experience as cultural resources professionals. For further information about an internship with the National NAGPRA Program, contact Melanie O'Brien by phone at 202-354-2201, or by e-mail at nagpra_info@nps.gov. (400 hours)

2923-2924. State, Tribal, and Local Plans & Grants (STLPG) Certified Local Government (CLG) Program: Assists with implementation of a five-year work plan for the program, which takes into account the work of the CLG Coordinator as well as other NPS staff involved in the

program. Duties will involve exposure to grants management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS, State Historic Preservation Office (SHPO), and CLG and GIS staff. Interaction with other national level preservation partners will also be possible. Other duties may be assigned as needed (2 internships at 800 hours each).

2925. State, Tribal, and Local Plans & Grants (STLPG), Preservation Law: The internship will assist in the updating of the “Federal Historic Preservation Laws” publication. The Preservation Laws publication is a widely-used publication that the National Park Service (NPS) has designed to help both historic preservationists and lawyers understand and properly cite Federal historic preservation statutes. The intern will assist in the project generally and for many of the statutes in the Federal Preservation Laws publication, the intern will be responsible for researching statutory changes in selected laws and then preparing the updates in a format that makes sense to both historic preservationists and lawyers. For each law, we will prepare two documents; one that highlights the changes to the law and one that shows the law as amended. This completed project will be extremely useful to historic preservationists nationally. The intern will be working with the staff lead for the last three editions of the publication. As an intern with STLPG, there will be exposure to grant management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS national leaders for the programs that implement the laws in the publication. Interaction with other national level preservation partners also will be possible. A background in historic preservation and familiarity using the United States Code is preferred. Comfort in using Word is needed (600 hours).

2926. Museum Management Program: Assists Museum Management Program staff with a variety of tasks related to museum outreach and education, and collections database management. Possible duties include assisting with the development of online museum exhibits on program’s website and the Google Cultural Institute; preparing content and graphics for social media accounts; using the Interior Collection Management System (ICMS) to assist ICMS project manager with aggregation of NPS-wide museum collection data for annual reports; and preparing or evaluating system requirements for possible acquisition of a new DOI-wide collection management system. Desirable skills include image editing (with software such as Adobe Photoshop), using databases, knowledge of Microsoft Office programs, good organizational skills, and ability to work independently with minimal supervision. Located in Washington, DC. (480 hours)

2927. Museum Management Program: The NCPE Museum Technician will assist in developing preservation and protection procedures for National Park Service museum collections. This assignment involves the updating of guidance in the NPS Museum Handbook [www.nps.gov/museum] and the NPS Conserve O Gram technical leaflet series on a range of museum preservation and protection topics, including the care and management of digital media. NPS collections number over 45 million archeology, history, art, and ethnography objects and natural history specimens, and over 76,000 linear feet of archives located at over 360 parks and centers nationwide (1200 hours).

2928. National Heritage Areas, Records Management: Works directly with NPS staff to investigate various alternatives required for the proper storage and retention of existing record collections as identified within the NPS Records Retention Policy. Duties include developing

recommendations for digitization of records, consolidating paper records, improving filing system and updating filing guide. Also interacts with the NPS Records Management Staff in an effort to fully evaluate existing and future record retention needs. Project may involve lifting files and plans weighing more than 20 pounds. Qualifications: Records management knowledge required. Degree in library and information science and experience with records management preferred. (400 hours)

2929. National Heritage Areas, Web Content: Work with the Web Content Manager on content development and publishing of two new Common Spot websites for the National Heritage Areas Program. This will include writing site content; selecting and editing site photographs; and coordinating with partners on content and photographs. Participate in monthly Cultural Resources Web Team Meetings. Assist with the development of social media strategy and weekly social media posts for the National Heritage Areas Program. Qualifications: Exceptional communication, writing for websites, and organizational skills; Advanced knowledge of HTML and experience with content management systems, such as Common Spot; Basic Adobe Photoshop skills; Bachelor's degree in Communications, Journalism, Technical Writing or a related field; and Experience completing online and social media engagement campaigns (400 hours).

2930. Cultural Resources GIS: Assist the CRGIS team in getting the HABS/HAER/HALS database included in the GIS data set. This will involve looking at the original documentation through the Library of Congress website to find any clues to locations through the descriptions/photo captions/short histories, etc. This information could then be used through tools like Google Earth to find some more specific locations, confirm that the resource still exists, and create the GIS data points. Intern with a historic preservation degree and GIS experience preferred. Intern will need to be able to confirm that what they are seeing in Google Earth is indeed the building/resource that appears in the pictures/drawings, but with enough experience in GIS to create the data using the data model we have already developed (400 hours).

2931. National Historic Landmarks Program: Works with the National Historic Landmarks (NHL) Program staff on a variety of projects, including NHL theme studies and nominations in the Washington Support Office. NHLs are historic buildings, sites, structures, objects or districts that represent nationally-significant aspects of American history and culture. Duties may include conducting photographic research of Cold War era-related resources for a theme study, historical research and writing in support of pending National Historic Landmark nominations, and organizing and administering program files and products in support of the NHL Program. A working knowledge of American history and historical methods and some experience with the NHL program and/or the National Register of Historic Places is preferred; strong computer, research, and writing skills are essential. This is a good opportunity for historians and preservation specialists with an interest in American history who want to develop their skills and knowledge of public history, historic preservation, and the built environment (400 hours).

2932. National Register of Historic Places: National Register of Historic Places/National Register Landscape Initiative intern. Assist with projects related to the National Register Landscape Initiative, including research, National Register database searches, updating National

Register nominations, and other related projects. Specific projects will depend on the training, skills, and interests of applicants. A working knowledge of American history, historic preservation, and some experience with the National Register of Historic Places is preferred; strong computer, research, and writing skills are essential. (480 hours).

2933. Historic Preservation Training Center, Architect Intern: Successful candidate will work with the HPTC Historic Architecture Team to complete on-going historic structure assessment, documentation and treatment projects. Duties include: field inspection, historic fabric investigation, field documentation (hand-sketching and CAD drawings), and condition assessment of historic structures. Tasks may also include preparation of Historic Structure Assessment Reports. Successful candidates will be familiar with historic construction methods and historic preservation philosophy including The Secretary of the Interior's Standards for the Treatment of Historic Properties. Hands-on experience with field documentation, material assessment, CAD and hand- drawing skills, and solid writing skills are desirable. Please articulate these skills in your application; examples may be requested. For those seeking architectural licensure, this internship will count towards the new NCARB Architectural Experience Program (AXP) system [multiple categories] and allow candidates to gain experience under the supervision of a practicing licensed architect (HPTC Senior Historical Architect), (tom_vitanza@nps.gov). Located at HPTC headquarters, Monocacy National Battlefield, Frederick, MD. (480 hours). HPTC is a dynamic and award-winning program of the NPS. <https://www.nps.gov/training/hptc/> and NPS HPTC @ facebook. (480 hours)

2934. Historic Preservation Training Center, Documentation Intern:

Successful candidate will work with HPTC Historic Architecture Team to complete on-going historic preservation documentation. HPTC prepares Historic Structure Treatment Reports (HSTR) at the conclusion of most projects effecting NPS cultural resources. This internship offers the opportunity to create a new Access based inventory & tracking system and to update the HSTR service-wide collection. Duties include: become fully versed in NPS documentation practices, create Access based inventory & tracking system, update project records and cross check with NPS central archives to ensure accuracy, implement HPTC catalogue guidelines to label and shelve hard copy documents, conduct shelf inventory of existing documents to determine inventory, and create and complete HSTRs from project record files. Successful candidate will have highly developed and demonstrable skills in Microsoft Excel and Access© software. Familiarity with historic construction methods and historic architecture terminology is desirable. Please articulate these skills in your application; examples may be requested. For those seeking architectural licensure, this internship will count towards the new NCARB Architectural Experience Program (AXP) system [Construction & Evaluation] and allow candidates to gain experience under the supervision of a practicing licensed architect (HPTC Senior Historical Architect), (tom_vitanza@nps.gov). Located at HPTC headquarters, Monocacy National Battlefield, Frederick, MD. HPTC is a dynamic and award-winning program of the NPS. <https://www.nps.gov/training/hptc/> and NPS HPTC @ facebook. (480 hours)

National Capital Region

2935. National Capital Region, Anthropology: Assists the Regional Cultural Anthropologist with processing oral history projects in multiple parks in the National Capital Region, many emphasizing the quest for Civil Rights in US history. The intern will work directly with park resource management staff to collect oral history media and information, pack and send to the transcription contractor, track the completion of the transcriptions, and review/process the completed transcripts. Processing will include matching existing consent forms with individual oral histories, or contacting narrators or their families to seek consent for public use where necessary. The project will also include the development of public interpretive products (such as NPS websites) from the oral history resources. Other duties may include compiling information related to current ethnographic (applied anthropology) research projects. A background in cultural anthropology and/or oral history desired. Skills in GIS, Adobe Photoshop, Illustrator, and InDesign, are beneficial. Located in Washington, DC. (400 hours)

2936. National Capital Region, National Historic Landmarks Program: Works with the Region's National Historic Landmarks (NHL) Program Manager and Regional Historian on a variety of projects, including National Historic Landmark theme studies and nominations, National Register nominations, Historic Resource Studies, and general park history issues in the National Capital Region (NCR). NHLs are historic buildings, sites, structures, objects or districts that represent an outstanding aspect of American history or culture. The internship involves researching historic properties, developing historic contexts; conducting site visits to report on condition, organizing and administering program files and products, and developing outreach and educational materials in support of the NHL Program in NCR. A working knowledge of American history and historical methods, good writing ability, organizational skills, and some experience with the National Historic Landmark program and/or the National Register of Historic Places is preferred. This is a good opportunity for historians and preservation specialists with an interest in American history who want to develop their skills and knowledge of public history, historic preservation, and the built environment (600 hours).

2937. National Capital Region, Cultural Landscapes Program: Works with and assists historians, historical landscape architects and other preservation professionals to complete various Cultural Landscape Inventories associated for a variety of National Park sites in the Washington, DC metropolitan area (District of Columbia, Maryland, Virginia, and West Virginia). The internship involves researching the landscape history of a historic property; site visits and field work to document the existing conditions with photographs and maps; analyzing the landscape features; and entering the information into a database. Knowledge of cultural landscapes, landscape architecture, and the National Register criteria preferred. Strong computer, research, and writing skills essential; working knowledge with graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial. (800 hours)

2938-2939. National Capital Region, Historic Architecture Program: Works with and assists the regional historical architect to identify, inventory and evaluate National Park Service owned historic structures in National Park sites. Assists with completing Historic Structures Reports and other documents. Duties include researching the history of historic properties; site visits to document the existing condition of listed structures with photographs, entering the information into the national inventory database, and performing treatments and documenting treatments with photographs and reports. Knowledge of historic architecture, architecture, and conservation treatments preferred; experience with the Secretary of the Interior's Standards for Historic

Properties beneficial. Strong computer, research, and writing skills essential; working knowledge with graphics programs (Adobe Photoshop & InDesign and/or CAD) beneficial. (2 internships at 400 hours each)

2940. National Capital Region, Museum Resource Center: Works with the Museum Resource Center (MRCE) staff as a museum technician assisting with museum outreach, research, accessioning, processing, cataloging and preparing museum collections, for long-term curatorial storage. The intern will be exposed to all aspects of professional museum work. The intern will have the opportunity to work with a wide variety of museum collections, ranging from historic furnishings, natural history collections, archival documents, historic photographs, and archeological collections. These collections come from the various historic homes and sites that the National Park Service administers throughout the region. These sites and collections include among others: Fords Theatre National Historical Site, the Frederick Douglass National Historical Site, the Arlington House, the Robert E. Lee Memorial, and the Vietnam Veterans Memorial Collection. These and many other collections are housed at the Museum Resource Center. This position offers an exciting opportunity to be part of the team of museum professionals responsible for the operations of a large federal repository. The MRCE is located in Landover, MD a close in suburb of Washington, DC with easy access to the Metro System. (800 hours)

2941. Antietam National Battlefield: Intern will work with the Resource Management Division and have the opportunity to learn about many aspects of cultural resource management. Work may include compiling documentation on specific park resources and preparing brief construction or repair histories. Will conduct research at park offices and library. Will assist with monument preservation and headstone cleaning. Other duties may include entering headstone records into park database. Students with majors concentrating in history, public history, historic preservation and historic architecture are preferred. Strong computer, research and writing skills are essential. Located in Sharpsburg, Maryland. No housing available. Internship to be completed between mid May and early August. (400 hours).

2942. Chesapeake & Ohio Canal National Historical Park: Assists the Park Cultural Resource Program Team with compiling documentation on park historic structures including researching historic properties, conducting site visits to document the condition of historic structures, and coordinating with the Interpretation Division on public history products. Duties may also include working outdoors under diverse weather conditions and driving to locations along the 184.5 mile length of the park. Additionally, other duties could include drafting content for the park's cultural resources websites and developing GIS data for cultural resources along the C&O canal. The intern would help manage the park's digital database, assisting with archives inventory, evaluation, and digitization. Applicants must demonstrate strong computer, research, writing, and organizational skills. The intern is responsible for housing and transportation. Work is based out of park offices in Hagerstown, MD with the option of occasional remote work from Washington, D.C., northern Virginia, and Maryland (600 hours).

2943. National Mall and Memorial Parks, architectural conservation: Works with the Architectural Conservator and Preservation Crew to perform treatment of significant monuments and Memorials throughout the Park. Assists with statue condition assessment and documentation. Duties include hands-on maintenance treatment of numerous and varied

monuments (cleaning and/or waxing bronze, stone, and other materials); on-site condition assessments; photographic documentation of conditions before, during and after treatment; generating conservation maintenance records; tracking conditions in a maintenance plan inventory. Prior experience with conservation treatments and outdoor sculpture are preferred but not required; knowledge of historic monuments, building materials and technologies are beneficial. The applicant must be able to stand and work outdoors for long periods, potentially at heights; must be able to lift 25 pounds and operate various conservation tools and equipment. Computer proficiency (word processing, spreadsheet, photo and file management) is beneficial. (400 hours).

2944. National Mall and Memorial Parks: Works with and assists the park cultural resources program manager to complete various cultural landscape inventories associated with sites administered by the National Mall and Memorial Parks in the Washington, DC. The internship involves researching the landscape history of a historic property; site visits and field work to document the existing conditions with photographs and maps; analyzing the landscape features; and entering the information into a database. Knowledge of cultural landscapes, landscape architecture, and the National Register criteria preferred. Strong computer, research, and writing skills essential; working knowledge with graphics programs (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial. (400 hours each)

2945. Harpers Ferry Center: Assists with collections management, preventive conservation, object handling and record keeping for NPS artifacts on loan to Harpers Ferry Center (HFC) for conservation treatment. Training will be provided in the following: unpacking & packing artifacts using museum standards and archival materials; data entry into the registration database; and tracking artifacts using barcoding technology. Museum studies or archives management background preferred, but attention to detail, flexibility and a willingness to learn also important. Own transportation required. Located in Charles Town, WV (1200 hours).

Northeast Region

2946. Northeast Regional Office, History Program, Records Management: Works with History Program staff to incorporate records (specifically National Register of Historic Places program records) into larger program records system. Duties include appraising and arranging both paper and digital records according to professional standards and using archival techniques and creating a finding aid and digital filing plan. Records span several years of program work. Intern will also work with public history outreach coordinator to develop records management and public access system for oral history collections. Other duties may include packaging and handling archival materials, and maintaining an access and use log. Museum studies or archives management/digital preservation background preferred, but attention to detail also important. Position located at the Northeast Regional Office in Boston, MA (600 hours).

2947-2948. Northeast Regional Office Historic Structure Research & Documentation Branch (HSR&D), Historic Structure Documentation Program: Assists cultural resource specialists involved with the management of cultural resources with research and updating of the region's List of Classified Structures in fulfillment of Section 110 and in support of Section 106

of the National Historic Preservation Act (NHPA). Duties include researching site and National Register history; assessing and interpreting professional analysis of architectural, engineered, and landscape features; compiling, organizing, and entering the information in the LCS database; and organizing LCS files for reference purposes. Other duties may include limited site visits and fieldwork to document existing conditions with photographs and maps, involving day trips to parks within commuting distance. Knowledge of historic architecture, cultural landscapes, documentation of cultural resources, and the National Register criteria preferred; research, writing and computer skills essential; knowledge of GIS and graphic programs (Adobe Photoshop) beneficial. Graduate or undergraduate students studying or having recently completed degrees in historic preservation, historic architecture, or related field preferred; previous field experience preferred. Writing sample required if selected for an interview. Park housing NOT available. Located in Lowell National Historical Park, Lowell MA, accessible by commuter rail, bus and car (2 internships at 400 hours each).

2949. Blackstone River Valley National Historical Park, Cultural Resource Division: Works under the Cultural Resource Specialist to research and document mill village properties located in the Blackstone River Valley corridor. Duties include the in-depth documentary research of the development of the Captain Wilbur Kelly House, investigating deed and property transfer records, as well as town records that show the changes to the structure; preparation of condition assessments and treatment recommendations, and the preparation of architectural drawings. Working knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and historic architecture beneficial; research, writing, and computer skills essential. Park housing not available. Located in Providence, Rhode Island (400 hours).

2950. Colonial National Historical Park: Works under the supervision of the park Curator in multiple aspects of museum collections Management at the Yorktown site. The Yorktown collection consists of over 750,000 objects and artifacts that document the story of the American Revolution in Yorktown. There is a combination of artifacts from excavations, artwork, archives, and items that document the history of the park. This fall the park will undertake an artifact rehousing and consolidation project. The interns will gain valuable curatorial experience with the Interior Collection Management System (ICMS), using archival materials for proper storage, and basic curatorial duties such as cataloging and environmental monitoring. Located in Yorktown, VA (400 hours).

2951. Fort Stanwix National Monument, Division of Cultural Resources: Assists staff with documenting archeological artifacts, completing inventories of the park's collection, and conducting research related to the park's archeological and museum collection resources. Other duties include assisting in safely housing and marking artifacts, researching archeological archives, and processing cultural resource data. May also assist with the development of a temporary exhibit and working with the park's Geographic Information System (GIS) data. Advanced undergraduates or graduate students with a background in museum studies, anthropology/archeology, history, and/or geography preferred; GIS knowledge a plus but not required. Attention to detail, excellent organizational and oral and written communication skills, and an ability to work independently required. Located in Rome, NY (400 hours).

Southeast Region

2952-2953. Cane River Creole National Historical Park: Works with staff from Cultural Resources and Interpretation Divisions to perform a wide variety of tasks related to museum collections management and interpretive services. Assists with collection management for museum and archival collections, including museum records, inventory, preventive conservation, storage materials and methods, cataloging, and research requests. Other duties include regular museum housekeeping, environmental monitoring tasks, and packaging/handling archival materials. Intern will also develop park interpretive programming, create content for park social media pages and park brochures, and interact with the public. Applicants must demonstrate strong computer, research, writing, and organizational skills. Intern should possess experience with regard to museum collections management, American history, cultural heritage, and material culture. The intern is responsible for housing and transportation. Work is based out of park offices in Natchitoches, LA. (2 internships at 400 hours each)

2954-2955. Everglades National Park, Archival Intern: Intern will preserve and make accessible important resource management records from Big Cypress National Park through digitization. BICY museum archives, which have been processed, arranged and cataloged, will be scanned to increase accessibility to these records. The intern will track project progress and will collaborate with archivist to identify standards for image digitization and workflow process. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (2 internships at 400 and 480 hours each).

2956. Everglades National Park, Archival Intern: Intern will conduct cataloging of resource management records created by De Soto National Memorial. Arrangement, description, and processing will be conducted. Intern will assist with the development of procedures for cataloging archaeology records into the De Soto Resource Management Records archival hierarchy. The finding aid for the collection will be updated. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (720 hours).

2957. Everglades National Park, Archival Intern: Intern will prepare photographs from the collections of Everglades National Park for digitization. Some archival cataloging/description of photographic materials may be required. Intern will receive training in handling photographic materials, appropriate housing and preventive conservation techniques, and will assist with preparing photographic collections for transportation. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (400 hours).

Midwest Region

2958. Midwest Regional Office, National Register Programs. The Midwest Region (MWR) of the National Park Service seeks an intern to be the editor of our National Historic Landmarks (NHLs) newsletter. The intern will also write the lead article in the newsletter. In addition, the MR NR Program has several other projects that will be starting in the summer and the intern will

be involved in those projects. Along with excellent research and writing skills, experience with Adobe InDesign program, knowledge of the National Register, and interest in historic properties are desirable skills and qualifications in the successful applicant for this position. Some travel will be required and will be funded by the program. Local housing and transportation will be the intern's responsibility. The MWR is located in Omaha, Nebraska. Internship to be completed between May 1 and September 15, 2016. (400 hours)

2959. Midwest Regional Office, National Register Programs. The Midwest Region (MWR) of the National Park Service seeks an intern to create National Historic Landmarks program content for our region's Intranet. The MWR has more than 450 NHLs and we would like to have a number of these NHLs featured on the website with a photograph and a brief description. Along with excellent writing skills, experience with web contact, knowledge of the National Register of Historic Places, and an interest in historic properties are desirable skills and qualifications in the successful applicant for this position. Some travel may be required and will be funded by the program. Local housing and transportation will be the intern's responsibility. The MWR is located in Omaha, Nebraska. Internship to be completed between May 1 and September 15, 2017. (400 hours).

2960. Midwest Regional Office, Historic Architecture and Cultural Landscapes Program: Works with Historical Architect and Museum Collections and Records Management staff. Primary tasks include inventory of park historic architecture and landscape documents such as publications, images, plans and specifications, and electronic media; developing a draft plan for organizing and retrieving the material and making the collection more accessible in terms of organization, location, and format(s); and housing original materials for long term preservation. Other tasks include verifying government repositories have documents, distributing publications, and scanning high priority materials where electronic versions are not available. An understanding of historic architecture, cultural landscapes, and historic preservation is considered helpful. A museum studies or archives management/digital preservation background preferred, but attention to detail also important. There is potential to travel to park unit sites with curatorial staff to provide onsite assistance. Housing and transportation are the intern's responsibility. Located in Omaha, NE (800 hours).

2961. Midwest Archeological Center, Archeology and Collections Programs: The Intern will assist with collections from the Menard-Hodges site (Arkansas Post National Memorial). Project will entail research on Mississippian period ceramics, lithics, and related artifacts. Background or interest in Collections Management, Lower Mississippi Valley Archeology, or pre-Contact ceramic analysis preferred. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (800 hours).

2962. Midwest Archeological Center, Park Archeology Program: The Intern will coordinate with NPS Archeologists and State Archeology offices to develop official archeological site forms for Midwest Region parks. This will include synthesis of information from field investigation records, GIS and environmental data, and existing archeological site databases. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (400 hours).

2963. Midwest Regional Office, Planning and Compliance Division: Intern duties include researching historical background for NPS studies; assisting in compiling data and reports into documents for agency review; and assisting in refining a database application of parks' ongoing data and planning needs. The intern will be supervised by the Chief of the Planning and Compliance Division in Omaha, and provided opportunities for park field visits and special projects. (1 internship at 390 hours)

2964. Harry S. Truman National Historic Site, Museum Collections: Works with Cultural Resource division staff to meet National Park Service (NPS) curation standards for managing museum collections. Duties include a variety of curatorial activities such as cataloging museum collections using the Department of the Interior's official software, ICMS; packaging and preparing artifacts as well as associated archives for storage; tracking environmental conditions of the collections; regular housekeeping of the exhibit and collection areas; collection research; assisting with research and development of museum exhibits. Museum studies background preferred; attention to detail also important. Housing and transportation are the intern's responsibility. Located in Independence, MO (400 hours).

2965. Independence Multi-Park Facility, Museum Collections: Works with Cultural Resource division staff to meet National Park Service (NPS) curation standards for managing museum collections for multi-park collection storage facility that houses collections from nine Midwest Region parks. Duties include processing, cataloging and preparing museum collections for long-term curatorial storage; use of the Department of the Interior's official software, ICMS; tracking environmental conditions; regular housekeeping of the collection areas; and research of the museum collections. The intern will have the opportunity to work with a wide variety of museum collections, ranging from historic furnishings, architectural artifacts, archival documents, historic photographs, and archeological collections. Museum studies background preferred; attention to detail also important. Housing and transportation are the intern's responsibility. Located in Independence, MO (400 hours).

Intermountain Region

2966. Intermountain Region, Cultural Landscapes Program: Research internship through the Intermountain Region (IMR) cultural landscapes program to create a repository of data needed to support a cultural landscapes study at Tumacacori National Historical Park in Arizona. Duties will include compiling research and data on Tumacacori's cultural and environmental history and evolution including relationships to the Santa Cruz riparian system. Site visits and field work will be needed document current landscape conditions and research park archives. Knowledge of cultural landscape studies, ethnographic studies, landscape architecture, and National Register criteria preferred; strong computer, research, and writing skills essential; working knowledge of graphics programs and GIS (Adobe Creative Cloud, AutoCAD, and ArcGIS) beneficial. Located in Santa Fe, NM with travel to Tumacacori National Historical Park near Tucson, AZ (1000 hours).

2967-2968. Intermountain Regional Office, List of Classified Structures Program: Works with park cultural resources management staff and regional staff to document, identify, inventory, and evaluate NPS owned historic and prehistoric structures in IMRO parks (likely Wupatki, Sunset Crater, Walnut Canyon; Yellowstone; or Glacier NP). Conduct field work to document existing condition of historic properties with photography and field notes; undertake conditions assessments; work with park staff to update treatment records and document planned treatments; enter information in the national inventory database. Requires orientation and database training in Santa Fe NM prior to park tenure. Park provided housing. Located in Santa Fe, NM, with assignments in various Intermountain Region parks. (2 internships at 400 hours each).

2969. Chaco Culture National Historical Park, Archives Intern: Intern will work with the Chaco Culture National Historical Park Archivist to process and catalog records related to permitted archeological research projects as well as park operations and management. Duties include assisting with appraisal and arrangement of paper and digital archival records, cataloging in the Interior Collections Management System (ICMS) according to professional and NPS standards, and creation of finding aids. Intern will work with the evolving digital preservation program. Other duties will include assisting with research requests, digitization of materials for preservation and access, creation of metadata, and catalog data correction and improvement. Must be able to lift boxes up to 35 lbs. Candidates should demonstrate interest or experience in archives and digital preservation. Background in History, Anthropology or Native American Studies preferred. Work will be performed at the NPS curatorial facility on the University of New Mexico campus in Albuquerque, NM. Housing and transportation will be the responsibility of the intern. (1200 hours).

2971-2972. Western Center for Historic Preservation: The intern will work for the training arm of the Vanishing Treasures Program and assist in running an effective historic preservation training program at the White Grass Dude Ranch training facility in Grand Teton National Park and at various park units across the West. Duties may include registering trainees, assisting in the coordination of training events, developing training content and agendas and answering questions regarding training logistics. Other duties may include archiving project records, assisting with volunteer group management, preparing marketing materials, managing social media accounts and various office tasks as assigned. Intern will have the opportunity to participate in several of the trainings held at the White Grass Dude Ranch. Work will be performed at the Vanishing Treasures Training Center, located in Moose, WY. Park housing available. Transportation to and around Moose will be the responsibility of the intern (2 internships at 480 hours).

Pacific West Region

2973. Hawaii Volcanoes National Park: Works with park Cultural Resources staff on the List of Classified Structures (LCS) at Hawaii Volcanoes National Park. Duties include field work to document existing conditions of buildings and structures; writing narrative descriptions; taking photographs; collection GPS data; and entering text and photographs into databases. Knowledge of regional history, National Register criteria, and architecture are preferred; strong writing

skills, and a working knowledge of ArcGIS are essential. The majority of time will be spent in an office setting with some travel to locations within the park. Housing is available in the park, but the costs for housing and relocation expenses are the intern's responsibility. Located near Hilo, HI. (400 hours)

2974. Joshua Tree National Park, Archeologist: Works with direction and support from park Cultural Resources team and other preservation specialists to complete two (2) National Register of Historic Places District Nominations. Duties include: 1) updating an existing 95% draft nomination for the "Southern Wonderland of Rocks" prehistoric archeological district nomination with the most recent archeological survey and site recording data; 2) assisting with the preparation of a multi-component NRHP district nomination for the Cottonwood Area (prehistoric and Mission 66) by compiling all of the previously prepared information for the prehistoric period of significance. The position will participate in (direct) consultation with the park's 15 traditionally associated Native American tribes for these district nominations. Housing is available. Located in Twentynine Palms, CA. (600 hours)

2975. Joshua Tree National Park, Historic Landscape Architect: Works with direction and support from park Cultural Resources team to draft and submit an NRHP district nomination for the Cottonwood Developed Area focusing on the Mission 66 period of significance. Duties include synthesizing two (2) existing individual determinations of eligibility for the Mission 66 Cottonwood Visitor Center and the Mission 66 Cottonwood Campground, and evaluating the Mission 66 Maintenance and Housing area to develop a district nomination through a landscape scale approach. Primary duties include synthesizing existing data and conducting additional research on the Mission 66 Maintenance and Housing area. Additional duties include working with park Cultural Resources team to incorporate existing prehistoric archeological information for the Cottonwood Area into the NRHP district nomination as a prehistoric archeological landscape. Housing is available. Located in Twentynine Palms, CA. (600 hours)

2976. Joshua Tree National Park, Archivist/Collections Specialist: Works with direction and support from park Collections Manager and Cultural Resources staff to assist with managing archival collections and historic photos. Primary duties include processing, analyzing, and cataloging archival materials, preparing artifacts and archives for storage, digitizing historic slides, photos, and records, developing a finding aid for historic images, and inventorying, maintaining, and sorting archival material. Housing is available. Located in Twentynine Palms, CA. (400 hours)

2977. Joshua Tree National Park, Historic Landscape Architect/Historical Architect/Historic Preservation Specialist: Works with direction and support from park Cultural Resource team to document the El Sid mining complex and develop a digital organization system for the park's Historic Structures and Cultural Landscapes program, including GIS data. Primary duties include inventorying cultural landscape features, documenting existing conditions, GPS data collection, conducting photographic documentation of site structures, updating archeological and historic site recording forms, and conducting small scale historic preservation activities under the supervision of historic preservation specialists. The information generated will be integrated into a Cultural Landscape Inventory and will be the primary baseline documentation for landscape features and current condition. Additional duties

include developing digital and paper-based organizational systems for managing project data and baseline documentation, in addition to working with the park's GIS Specialist to develop and implement Historic Structures focused GIS data. GIS experience required. Includes both office and field work. Housing is available. Located in Twentynine Palms, CA. (480 hours)

2978. Joshua Tree National Park, Ethnographer/Cultural Anthropologist: Works with direction and support from the park Cultural Resources team to complete the park's Ethnobotany Study and work towards implement the new NPS regulations for Traditional Plant Gathering. Duties include research, editing, and writing, assisting with tribal consultation, and contributing to Environmental Assessments in response to Traditional Plant Gathering requests. Experience in Ethnobotany desired. Housing is available. Located in Twentynine Palms, CA. (480 hours)

2979-2980. Mount Rainier National Park: Assist park historical architect in creation of a Historic Structures Report for four contributing buildings in the White River developed area. In anticipation of a planned rehabilitation of the White River entrance station and surrounding buildings, project work will include historical research using primary and secondary sources, field documentation and condition assessments of resources, and data entry into the List of Classified Structures database. The end report will provide recommendations for treatment of the historic properties and guide rehabilitation work. Applicants should have a background in architecture, history, historic preservation, and/or landscape architecture. Knowledge of basic historic preservation principles and practices a plus. Strong research, writing, and graphics programs skills are desirable. Office location in Longmire, WA with field assignments throughout the park. (2 internships at 400 hours each).

2981. North Cascades National Park Service Complex, Cultural Landscape Intern: This intern will work with the resource manager to research and provide treatment recommendations for a historic irrigation system, partner with a friends group for cultural landscape preservation maintenance, create a record of treatment for historic structures, and assess the condition of historic farm equipment. Additional tasks will largely be based on the intern's interests and abilities. The position is located in a remote location that is only accessible by boat, with limited services (no cellular service, grocery store, etc.). Applicants must be able to work independently, outdoors, and in all weather conditions. An undergraduate or advanced degree in Landscape Architecture or Historic Preservation (or similar) required; knowledge of rural cultural landscapes, landscape architecture, the Secretary of the Interior's Standards for the Treatment of Historic Properties, the Guidelines for the Treatment of Cultural Landscapes, and strong research and writing skills preferred. Housing will be provided, but transportation to the duty station is the intern's responsibility. Located in Stehekin, WA (400 hours).

2982-2983. Redwood National Park, Cultural Resources Program: The Cultural Resources Branch within Redwood National Park is responsible for monitoring and documenting historic and pre-historic resources, curation of park collections, as well as managing tribal relations. This position will work with and assist the historical landscape architect and other preservation staff to complete Cultural Landscape Inventories for the park and its state park partners, to complete various database updates, and other administrative tasks. Duties include researching the landscape history of a historic property; site visits and field work to document existing landscape conditions with photographs and maps; analyzing cultural landscapes processes, systems and

features; and entering the information into a database. Knowledge of historic preservation, National Register criteria, cultural landscapes, and architecture or landscape architecture is required. Strong writing and archival research skills preferred, as well as a working knowledge of graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS). Other requirements include a valid driver's license and their own transportation to and from the office. The work requires some physical exertion such as long periods of standing; walking over rough uneven rocky and heavily vegetated terrain, and in sometimes inclement weather such as heat, rain, and wind; recurring bending, crouching, stooping, stretching, reaching or similar activities; and recurring lifting of moderately heavy items. Located in Orick, CA (2 internships at 400 hours each).

2984. Whiskeytown National Recreation Area Cultural Resources Office Intern: Whiskeytown National Recreation Area seeks an Intern to complete two determination of eligibility (DOE) reports for: Whiskeytown National Recreation Area's National Environmental Education Development (NEED) camp property and an acquired in-holding known as the McDermott Property. The preparation of the DOE's will include research, narrative development of site history, and evaluation of historical significance. The DOE effort includes historical research using primary and secondary sources, field work, data synthesis, and preparation of the narrative and graphic content of the DOE document suitable for a consensus determination of National Register eligibility from the California State Historic Preservation Office (SHPO). The DOE will provide GIS spatial data where gaps exist for the site boundary and features. The DOE's are critical for use by park management to evaluate the current and future use of these properties and will provide information necessary for resource management and park operations. Findings of the DOE will be shared with park staff and community partners interested in utilizing the properties. The project will be reviewed and approved by staff that meets the Secretary of the Interior's Professional Qualification Standards. Graduate or undergraduate students studying or having recently completed degrees in historic architecture, landscape architecture, or history preferred; previous field experience and knowledge of National Register criteria is preferred. Strong research skills, writing skills, and a working knowledge of graphics programs (Adobe, GIS, etc.) are essential. This experience will provide both hands-on work in the field as well as develop cultural resource management skills. The full 600 hrs of the internship to be spent in the park; park housing is available on a first-come first-served basis. (600 hrs).

2985. Whiskeytown National Recreation Area Cultural Resources Office Intern: Whiskeytown National Recreation Area seeks an Intern to complete amendments to two National Register (NR) Nomination Forms for the Tower House Historic District (1971) and the Tower House Historic Mining Ditch District (1974). The preparation of the NR Amendments will include research, narrative development of site history incorporating the previous nominations documentation and research conducted since that time, historic and current photographs, and a re-evaluation of historical significance. The NR Amendment effort includes historical research using primary and secondary sources, field work, data synthesis, and preparation of the narrative and graphic content of the NR Amendment document suitable for submission to the National Register and the California State Historic Preservation Office (SHPO). The project will be reviewed and approved by staff that meets the Secretary of the Interior's Professional

Qualification Standards. Graduate or undergraduate students studying or having recently completed degrees in historic architecture, landscape architecture, or history are preferred; previous field experience and knowledge of National Register criteria is also preferred. Strong research skills, writing skills, and a working knowledge of graphics programs (Adobe, GIS, etc.) are essential. This experience will provide both hands-on work in the field as well as develop cultural resource management skills. The full 400 hrs of the internship to be spent in the park; park housing is available on a first-come first-served basis. (400 hrs)

1986-1989. Kalaupapa National Historical Park: Aids and assists cultural resources specialists in a wide variety of tasks. Duties may include transcribing oral histories of patients and residents; completing historic building condition assessments; processing/cataloging archival materials in the museum collection; documenting Section 106 compliance actions; organizing cultural resources records; and assisting with coordination of volunteer projects. Hands-on preservation fieldwork on historic buildings and grave markers may be performed on as-needed basis. These training opportunities will allow the interns to learn about and participate in a national historic preservation program by working directly with Federal cultural resource professionals on the project (4 internships at 400 hours each).

Alaska Region

1990. Alaska Region, Historic Structures and Cultural Landscapes Programs: Works with and assists historians, historical landscape architects, and historical architects on the List of Classified Structures (LCS) and/or Cultural Landscapes Inventory (CLI) at various National Park sites within Alaska. Duties may include researching the history of a historic property; site visits and field work to document existing conditions with photographs and maps; analyzing features; developing site plans; writing narrative descriptions; entering information into databases; and other duties as assigned. Knowledge of western United States history, National Register criteria, and landscape architecture or architecture preferred; strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite, AutoCAD, ArcGIS) essential. The majority of time will be spent in an office setting with some travel to the parks. Travel costs for fieldwork covered by NPS. Transportation stipend available for travel to and from Anchorage, AK. Housing costs are the intern's responsibility. Located in Anchorage, AK (800 hours).

1991-1992. Alaska Region, Cultural Resources Program: Works with and assists archeologists, anthropologists, historians, historical landscape architects, historical architects, and museum curators on a wide range of cultural resource management tasks for various National Park sites within Alaska. Duties may include: organization of ethnographic field data; researching the history of a historic property; site visits and field work to document existing conditions with photographs and maps; developing maps and other products, like ESRI Story Map, from GIS data sets; entering information into national databases, such as Archeological Sites Management Information System; organizing archival material; rehousing archeological collections; and other duties as assigned. Knowledge of western United States archeology and/or history, cultural resource management principles, strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite, ArcGIS).

Preference given for knowledge of Alaska's prehistoric, historic, and contemporary peoples. The majority of time will be spent in an office setting. Housing costs are not covered by this internship. Located in Anchorage, AK (2 internships at 400 hours each).

Department of the Interior Internships

2993. Interior Museum Program, DOI Office of the Secretary: Assists with Department-wide projects of the DOI Interior Museum Program. Activities will include compiling data on DOI bureau museum collections, researching and drafting policy and procedure documents, preparing material for training courses, researching issues on various topics dealing with federal museum collections, and updating the Interior Museum Program website. Evidence of work toward an advanced degree in Museum Studies or a related subject is highly desired. Located in Washington, DC. (480 hours)

2994. Interior Museum, Department of Interior Museum: Works with the Interior Museum collections staff as a museum technician assisting with museum collections care issues including database management, registration, photography, object handling, preventive conservation, research, and related projects such as catalog and accession review. May aid in the installation and deinstallation of temporary displays onsite as well as with the Art-In-Office program. Provides assistance for public programs and public tours. Work environment is primarily sedentary in office spaces and in collections storage areas. Requires the ability to lift 50 lbs., open boxes or packages, and stand for extended periods. A minimum commitment of 30 hours per week and Tuesday and Thursday afternoon availability is required. (480 hours)

2995. Indian Arts and Craft Board, Southern Plains Indian Museum: Duties involve assisting museum staff with inventory, cataloging, and photography of ethnographic objects and artwork at the Southern Plains Indian Museum. Organizes and maintains digital files and photographs for museum collections. Digitizes collections of historic photographs and archival materials from the collections for use by the IACB. Additional duties involve assisting museum staff with the development and installation of temporary exhibits of contemporary Indian art and assisting museum staff with educational programming and museums tours. Training in using the Interior Collections Management System (ICMS) will be provided. Strong computer, organizational, and research skills are essential. Position located in Anadarko, OK in the Southern Plains Indian Museum. (400 hours)

2996. Indian Arts and Craft Board, Sioux Indian Museum: Duties involve assisting museum staff with inventory, cataloging, and photography of ethnographic objects and artwork within the Sioux Indian Museum. Organizes and maintain digital files and photographs for museum collections. Digitizes collections of historic photographs and archival materials from the collections of the IACB. Additional duties involve assisting museum staff with the development and installation of temporary exhibits of contemporary Indian art assisting museum staff with educational programming and museum tours. Training in using the Interior Collections Management System (ICMS) will be provided. Strong computer, organizational and research skills are essential. Position located in Rapid City, SD in the Sioux Indian Museum. (400 hours)

2997. Bureau of Land Management, Monticello/Moab Field Offices; Edge of the Cedars State Park Museum: Assists the Monticello and Moab Field Offices' cultural resource staff with tasks that support the management of collections currently under their care and at the Edge of the Cedars (EOC) State Park Museum. Duties include cataloging BLM-administered archeological objects into the Museum's Re:discovery catalog program; creating archival housing for BLM artifacts as needed; assisting the curator in the care of BLM collections (implementing environmental monitoring and integrated pest management programs); assisting BLM archeologists prepare collections for curation; and digitizing IMACS site forms and assisting the curator in the development and creation of a database that tracks these site forms for logistical and research purposes. Other tasks may include digitizing slides of rock art on BLM-administered properties; researching and preparing Native American Graves Protection and Repatriation Act collections for repatriation; and helping the curator with site stewardship program activities on BLM-administered lands. Background in southwest archeology and/or museum studies is preferred. Familiarity with Microsoft Office (particularly Excel) is required. Location is at the Edge of the Cedars State Park Museum in Blanding, Utah. Housing is provided. (480 hours)

2998. Bureau of Land Management, Virginia Museum of Natural History, Paleontology Department: Work involves fossil preparation, curation, and digitization of dinosaur bones recovered from federal land in Wyoming and Montana. Much of this material comes from the large, long-necked dinosaurs known as sauropods, and represents an important sampling of diversity and body size during a time of heightened global temperatures. The position includes training in how to prepare fossil dinosaur bones in the VMNH fossil preparation laboratory (in full view of museum attendees). The intern will learn to catalog and curate specimens using archival-grade materials and photograph fossils for use in public online databases; create entries for the existing paleontology blog of the VMNH; and participate in the museum's 'Dino Day' outreach event. Students in the fields of geology or biology are preferred. The work must be conducted on-site at our facility in Martinsville, Virginia. (400 hours)

2999. Bureau of Land Management, John A. White Paleontological Repository, Earth Sciences Division, Idaho Museum of Natural History: Assists the collection manager with tasks supporting the management of Department of the Interior (DOI) collections reposited in the museum's care. Duties include processing, cataloging, and preparing museum collections for long-term curatorial storage. Intern will also assist in annual inventory of these collections. Other duties may include assisting with the preparation of museum exhibits for onsite and offsite (local BLM office) locations and educational and community group tours. The Museum has a longstanding relationship with the DOI with a significant percentage of their 150,000 vertebrate fossils having come from Federal lands in Idaho, Montana, Oregon, Washington, and Utah. Intern will be exposed to all aspects of professional museum work. Familiarity with Microsoft Office and Excel required. (480 hours)

3000. Bureau of Land Management, Maxwell Museum of Anthropology, University of New Mexico (Internship in NAGPRA and Collections Management): Assists with research of BLM Native American Graves Protection and Repatriation Act archaeological collections (human remains, objects and records) at the Maxwell Museum of Anthropology, University of

New Mexico. Assists BLM and Maxwell Museum staff with tribal consultation for NAGPRA. Located in Albuquerque, NM (600 hours).

3001. Bureau of Land Management, Bureau of Natural History at the New Jersey State Museum: Works with fossil and geological specimens collected during its annual summer field expeditions to the northern Bighorn Basin of Wyoming and Montana. Duties include the physical preparation and processing of these specimens, including sorting, documentation, and cataloging. Interns also will be involved with the Museum's Natural History education programs, especially greeting visitors, interpreting the Museum's Paleontology Laboratory and fossil specimens, and participating in special education events. The ideal candidate should have extensive, documented, and verifiable training and experience in fossil preparation, and should be comfortable and effective at communicating scientific concepts with the public. Located in Trenton, NJ (600 hours).

3002. Bureau of Reclamation, University of Colorado Museum of Natural History: Assists the Great Plains Regional Museum Property Program Manager and the Anthropology Collection Manager at the University of Colorado Museum of Natural History (CUMNH), Boulder, CO, with archeological survey collections from Colorado. A background in Colorado archeology and/or museum studies is preferred, experience with Microsoft Word and Excel is required, and attention to detail is important, as the emphasis is on cataloging in the Interior Collections Management System (ICMS), collection inventory, and proper storage of artifacts and records from Reclamation's Great Plains Region housed at CUMNH. The position requires lifting, stooping and/or ladder climbing. Transportation and housing costs are NOT provided. (480 hours)

3003. Fish and Wildlife Service, Headquarters: Works under the supervision of the FWS National Curator to gain exposure to Headquarters-level museum collection issues. Duties include: assisting in the development of new online training tools for FWS staff. FWS is primarily a biological agency but its responsibilities extend to a land base that yields objects which fall into categories of museum property as defined by the Department of Interior. Training deliverables would be for online learning and may include development of asynchronous training modules that highlight management of museum collections; defining and producing podcasts with FWS curators and other experts that examine specific aspects of museum collection curation and conservation; and surveying FWS programs and the kinds of museum property their staff might be most likely to encounter. Internship location is FWS Headquarters in Falls Church, VA. The intern should possess a valid driver's license for any local travel. (400 hours)

3004. Fish and Wildlife Service, Headquarters: Works under the supervision of the FWS National Curator to gain exposure to Headquarters-level museum collection issues. Duties include: Developing a virtual exhibit of select FWS museum property items. FWS houses over 4 million museum items and many of them are incredibly unique and historically significant. Only a very small percentage of this total is accessible to the public. The intern will work with FWS Programs to select important materials that can range from prehistoric artifacts to artwork or illustrations of endangered species and submit them to the Google Cultural Institute who will host these exhibits as part of a recently signed agreement with the Department of the Interior. The intern also develops informative context to accompany the items and describe them once

they are made available online. Internship location is FWS Headquarters in Falls Church, VA. The intern should possess a valid driver's license for any local travel. (400 hours)

3005. Fish and Wildlife Service, Headquarters: Works under the supervision of the FWS National Curator and the Federal Preservation Officer to gain exposure to Headquarters-level museum collection issues. Duties include determining the economic impact of cultural and museum assets to FWS visitation. National Wildlife Refuges have developed visitor services programs that inform visitor about the conservation that takes place on Refuges. Often, the message of the Refuge to visitors also includes a historic component. Many visitor centers make use of museum items to tell the story of the Refuge. The intern works with the Federal Preservation Officer and FWS economists to explore the extent to which these kinds of exhibits and messages add to the overall visitor experience of the Refuge and if there are any economic impacts to the communities in which the Refuges reside. Internship location is FWS Headquarters in Falls Church, VA. The intern should possess a valid driver's license for any local travel. (400 hours)

3006. Fish and Wildlife Service, Northeast Region: Works under the supervision of the Northeast Regional Preservation Officer. Duties include: implementation of existing collections information and associated records into the USFWS cultural resources relational database; assisting the Region with a 100% inventory of museum property located from Maine to Virginia; and assisting in the development of a public outreach project using FWS collections to reach varying audiences and enhance the visitor experience at National Wildlife Refuges. Housing and commuting transportation is not provided. Internship location is FWS Northeast Region headquarters in Hadley, MA. The position might include official travel outside the office, therefore it requires the intern to possess a valid driver's license to drive the federal vehicle. (400 hours)

3007. U.S. Geological Survey, USGS Headquarters: Assists the USGS National Museum Curator with the following primary tasks: photography of scientific instruments, ethnographic and archeological objects, historic documents and artwork; accessioning, cataloging, and inventory of collections. Other duties include organizing files and photographs for museum collections; rehousing objects; and conducting light housekeeping for collections. Strong computer, still photography, organizational, and research skills are essential; training in using the Interior Collection Management System (ICMS) electronic collections management system will be provided. Graduate student in museum studies is preferred. The primary work site is located in the in Reston, Virginia, with occasional work at the Main Interior Building in Washington, D.C. (Shuttle from Reston to D.C. will be provided). (480 hours)

General Services Administration Internships

3008-3009. General Services Administration (Historic Preservation Specialist): Assists the Historic Buildings Program Manager and staff in coordinating activities and initiatives to maintain the functionality, integrity, and economic viability of 480 public buildings controlled by GSA and to increase GSA leasing of historic buildings and reuse of historic buildings on sites the Government acquires for new construction. Conducts research, prepares educational material on

GSA's historic buildings, and provides guidance and support to GSA headquarters and regional staff. Also coordinates with preservation specialists in educational, non-profit, and public institutions outside GSA to respond to requests for assistance. Advanced professional-level research and writing skills required, to prepare historic building brochure copy with minimal supervision. Knowledge of architectural terminology and historic preservation theory and practice essential; experience with software programs for digital image manipulation helpful. Writing sample(s) required; please submit with application. Located in Washington, DC (2 internships at 400 hours each).

3010-3012. General Services Administration (Fine Arts Specialist): Assists with collections management and curatorial functions related to GSA's Fine Arts Collection, which includes commissioned public works of art that enhance the architecture of Federal buildings including over 150 historic buildings, portable works of art commissioned by New Deal programs, artist proposals, and architectural models. Duties include researching and developing interpretive information about artists and artworks; documenting artwork through cataloging and photography; and working with the Collections Management Database. Familiarity with standard museum collections management practices required. Located in Washington, DC (3 internships at 400 hours each).